

Year	Month	Day	Time	Activity	Location	Duration	Frequency	Notes	Reference
1985	1	1	08:00	Meeting	Room 201	1h	Weekly	Initial meeting with team	File 101
1985	1	1	14:00	Meeting	Room 201	1h	Weekly	Follow-up meeting	File 101
1985	1	1	18:00	Meeting	Room 201	1h	Weekly	Weekly wrap-up	File 101
1985	1	1	20:00	Meeting	Room 201	1h	Weekly	Special meeting	File 101
1985	1	1	22:00	Meeting	Room 201	1h	Weekly	Final meeting of the day	File 101
1985	1	1	24:00	Meeting	Room 201	1h	Weekly	Overnight meeting	File 101
1985	1	1	26:00	Meeting	Room 201	1h	Weekly	Weekend meeting	File 101
1985	1	1	28:00	Meeting	Room 201	1h	Weekly	Evening meeting	File 101
1985	1	1	30:00	Meeting	Room 201	1h	Weekly	Out-of-office meeting	File 101
1985	1	1	32:00	Meeting	Room 201	1h	Weekly	Recurring meeting	File 101
1985	1	1	34:00	Meeting	Room 201	1h	Weekly	Ad-hoc meeting	File 101
1985	1	1	36:00	Meeting	Room 201	1h	Weekly	Urgent meeting	File 101
1985	1	1	38:00	Meeting	Room 201	1h	Weekly	Emergency meeting	File 101
1985	1	1	40:00	Meeting	Room 201	1h	Weekly	Crunch time meeting	File 101
1985	1	1	42:00	Meeting	Room 201	1h	Weekly	Breakthrough meeting	File 101
1985	1	1	44:00	Meeting	Room 201	1h	Weekly	Resolution meeting	File 101
1985	1	1	46:00	Meeting	Room 201	1h	Weekly	Final meeting of 1985	File 101
1985	1	1	48:00	Meeting	Room 201	1h	Weekly	First meeting of 1986	File 101
1985	1	1	50:00	Meeting	Room 201	1h	Weekly	Year-end review	File 101
1985	1	1	52:00	Meeting	Room 201	1h	Weekly	Goals for next year	File 101
1985	1	1	54:00	Meeting	Room 201	1h	Weekly	Strategy session	File 101
1985	1	1	56:00	Meeting	Room 201	1h	Weekly	Brainstorming	File 101
1985	1	1	58:00	Meeting	Room 201	1h	Weekly	Decision making	File 101
1985	1	1	60:00	Meeting	Room 201	1h	Weekly	Collaboration	File 101
1985	1	1	62:00	Meeting	Room 201	1h	Weekly	Team building	File 101
1985	1	1	64:00	Meeting	Room 201	1h	Weekly	Problem solving	File 101
1985	1	1	66:00	Meeting	Room 201	1h	Weekly	Project update	File 101
1985	1	1	68:00	Meeting	Room 201	1h	Weekly	Client meeting	File 101
1985	1	1	70:00	Meeting	Room 201	1h	Weekly	Vendor meeting	File 101
1985	1	1	72:00	Meeting	Room 201	1h	Weekly	Partner meeting	File 101
1985	1	1	74:00	Meeting	Room 201	1h	Weekly	Stakeholder meeting	File 101
1985	1	1	76:00	Meeting	Room 201	1h	Weekly	Board meeting	File 101
1985	1	1	78:00	Meeting	Room 201	1h	Weekly	Investor meeting	File 101
1985	1	1	80:00	Meeting	Room 201	1h	Weekly	Press conference	File 101
1985	1	1	82:00	Meeting	Room 201	1h	Weekly	Media interview	File 101
1985	1	1	84:00	Meeting	Room 201	1h	Weekly	Public speaking	File 101
1985	1	1	86:00	Meeting	Room 201	1h	Weekly	Networking event	File 101
1985	1	1	88:00	Meeting	Room 201	1h	Weekly	Industry conference	File 101
1985	1	1	90:00	Meeting	Room 201	1h	Weekly	Workshop	File 101
1985	1	1	92:00	Meeting	Room 201	1h	Weekly	Seminar	File 101
1985	1	1	94:00	Meeting	Room 201	1h	Weekly	Workshop	File 101
1985	1	1	96:00	Meeting	Room 201	1h	Weekly	Workshop	File 101
1985	1	1	98:00	Meeting	Room 201	1h	Weekly	Workshop	File 101
1985	1	1	100:00	Meeting	Room 201	1h	Weekly	Workshop	File 101

